



## WARNING

- The computer must be turned off and disconnected from its power source. Failure to disconnect the power from the computer may result in personal injury.
- Remove all loose articles and jewelry before touching components inside the computer.
- **The case contains sharp edges. Use caution.**
- Ground yourself by touching the metal frame every time you remove the cover. **If you are not properly grounded, you could generate static electricity that may cause a component to fail.**
- Make sure your hands are dry before performing this task.

*Tools Required:* Phillips Screwdriver

**HINT:** Note the location of all wires, cables, or connectors before disconnecting. These wires, cables, or connectors will need to be reconnected to either the same or new devices.

**Step 1:** Turn off your computer and all peripheral devices. Disconnect the power cord from the outlet and then from the back of the computer. Disconnect all devices connected to the back of the computer (e.g. keyboard, mouse, monitor). Place the computer on an appropriate work area (a flat-level surface).

**Step 2:** Remove the screws indicated as shown in Figure 1.A. Do not lose the screws.

**Step 3:** Slide the cover toward the rear to free it from the system and lift it off until it can be removed completely (Figure 1.B). CAUTION: The case contains sharp edges.

**\*\*Ground yourself by touching the metal frame every time you remove the cover. If you are not properly grounded, you could generate static electricity that may cause a component to fail.**

## INTERNAL COMPONENTS

**Step 4:** Locate the Floppy Disk Drive you are replacing (Figures 1.C).

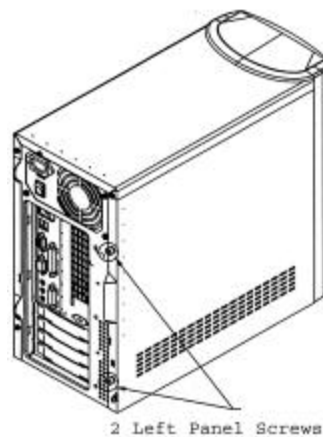


Figure 1.A

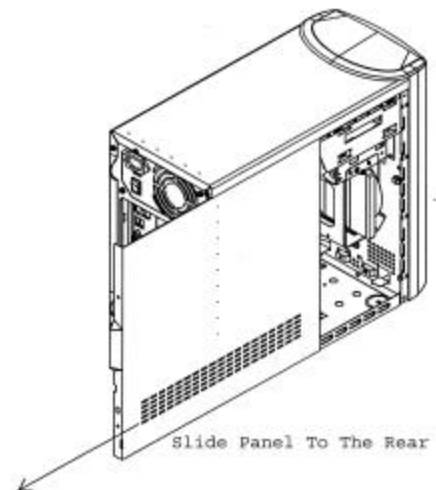


Figure 1.B

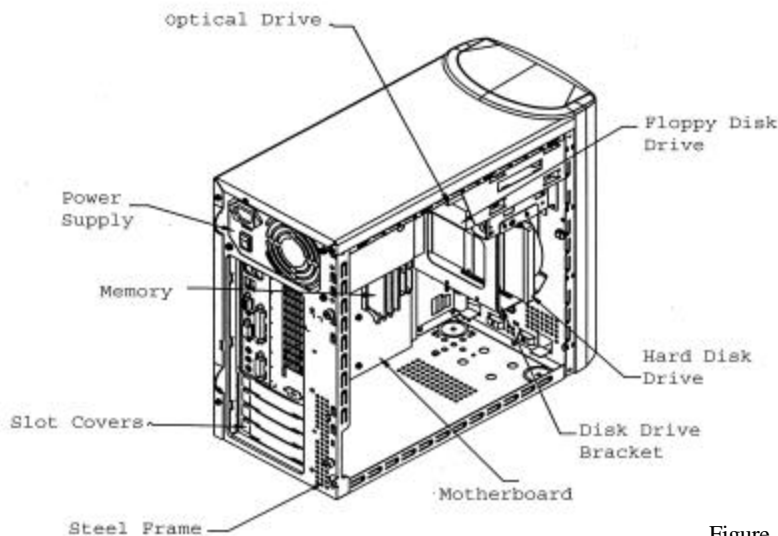


Figure 1.C

**Step 5:** Being careful of the front bezel power connectors. Slowly release the four tabs securing the front bezel faceplate. (Figure 2) Slowly pull the faceplate off, and carefully flip the faceplate to one side or the other of the computer chassis.

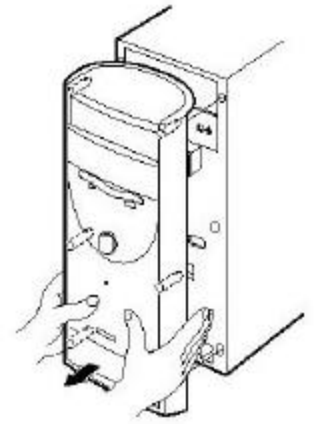


Figure 2

**Step 6:** Disconnect all cables/connectors from back of the floppy disk drive:

- IDE cable
- power supply connector

Note the location and orientation of these cables/connectors.

**Step 7:** Remove the screws securing the floppy disk drive to the case (Figure 3.A) and carefully remove the drive by pushing the back of the drive forward (Figure 3.B).

Do not lose the screws.

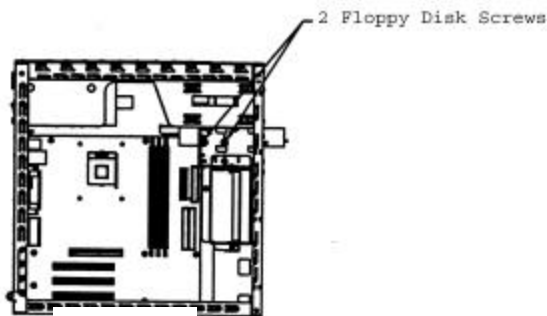


Figure 3.A

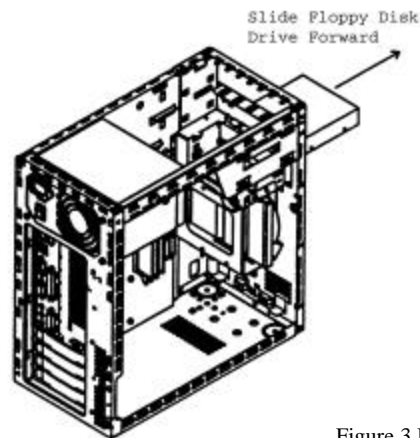


Figure 3.B

**Step 8:** Insert the new floppy disk drive and secure the drive to the case with the screws.

**Step 9:** Connect the cables/connectors to back of the floppy disk drive:

- IDE cable
- power supply connector

**Step 10:** Replace the faceplate, being careful of the power wiring. Make sure the 6 tabs are completely secure

**Step 11:** Slide the computer cover back into place so that the screw holes are properly aligned. Secure the cover to the case with the screws previously removed.

**Step 12:** Reconnect the computer's devices (e.g. keyboard, mouse, monitor, printer). Reconnect the power cord to the AC power receptacle. Plug the power cord to the outlet.

**Step 13:** Turn on the computer and make sure it is functioning properly. If it is not working properly, repeat the steps above and make sure all the connectors are inserted correctly. If a problem still persists, call our technical support line.

**Step 14:** Return the old floppy disk drive with the box, shipping material, and the return label that is provided within \_\_\_ days.

*If you need assistance with the installation of this part please call our technical support team at 801-401-1419 and follow the menu.*